K4Community Plus App

Requests: *What is it and where can I find it?*

As a part of one of K4Connect's recent releases, we are excited to announce the introduction of **Requests**; a new, top-level section in K4Community Plus that provides a dedicated, easy-to-access location for any Requests that residents submit using Plus (app). Residents will now be able to simply tap on "Requests" followed by the form's folder.

How to find Requests in K4Community Plus Mobile:

1. On the Home screen, tap **"More"**
2. Tap **"Requests"**
3. Here, you will be presented with all Request folders created by your community.
4. After selecting the applicable form folder, you will be presented with the Request Form. Simply fill out the form and submit!
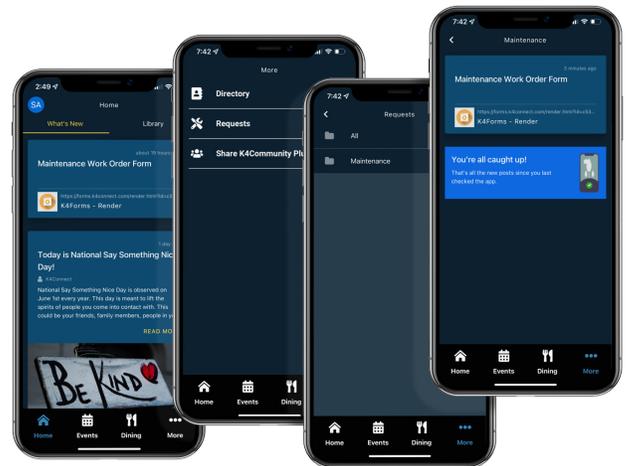
How to find Requests in K4Community Plus Web:

1. In the left-hand navigation, select "**Requests**"
2. Here, you will be presented with all Request folders created by your community.
3. After selecting the applicable form folder, you will be presented with the Request Form. Simply fill out the form and submit!

Need help?
Contact Member Support!

Call: 1 (855) 876-9673
Email: Support@K4Connect.com